CONVERSION SPECIFICATIONS

SYSTEM:	PROJECT:	ANALYST:	DATE: 14 JAN 72 CONVERSION NO.
Staffing	Staffing	[redacted] STATINTL	40

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REQUIREMENTS/SPECIFICATIONS:

REQUIREMENT:

Write a special purpose program to allow the input of new data items in the current T/O master. It is requested that this program be completed prior to 23 Feb 1972, so the program can be run prior to the normal T/O update that occurs following the 25th of February.

SPECIFICATIONS:

All position records will be updated either (1) by data on the input transaction or (2) by the automatic generation of data due to the lack of an input transaction for a particular position record or the lack of a coded item for a particular field.

A. Attachment 1 has input form

B. Attachment 2 has T/O master layout

C. It is expected that approximately 3000 to 4000 transactions will be input on this form

D. Program specifications

1. Use current T/O master as of 31 Jan 72 that is sorted in PCR number sequence.

2. Sort transactions in PCR number sequence

3. Sequentially pass the master and search for a record with an ID code equal to 'P'

4. If input transaction available that matches PCR number in the master and the position number equals, perform steps 7A thru 7D.

*** CONTINUED ON ATTACHED ***

Old DATA NAME					
New DATA NAME					

USE HRS CONVERSION DICTIONARY		YES		NO	FILE NAME:				
MANUAL CODING REQ.	YES / NO	KEY-PUNCHING	YES / NO	EAM PROC	YES / NO	PROGRAM REQ.	YES / NO	PROGRAM NAME & NO.	

1st RESPONSIBLE COMPONENT	2nd RESPONSIBLE COMPONENT	3rd RESPONSIBLE COMPONENT
PMCD/OPE 52B/OP (Input & Coding)	MEP Branch/OCS (Programming)	
TARGET DATE: 22 Feb 1972	TARGET DATE: 22 Feb 1972	TARGET DATE:
COMPLETION DATE:	COMPLETION DATE:	COMPLETION DATE:

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5. Input transaction available and input PCR number equals master PCR number, but input pos number does not equal master position number -

   a. Reject transaction
   b. Print transaction on error report
   c. Perform steps 7B(2) and 7C(2).

6. If input transaction not available for record with 'ID Code' equal to 'P', perform steps 7B(2) and 7C(2).

7. Instructions for specific data fields

   A. Location Code:

      (1). If transaction has location code, move location code to position record.

   B. Emergency Relocation Code

      (1) If transaction has 'Emergency Code', move code to position record

      otherwise

      (2) If position record has Emergency Code not equal to a 'E' move a 'N' to the code.

   C. Supervisor Code

      (1) If transaction has a Supervisor Code, move code to position record

      otherwise

      (2) If position record has a Supervisor Code not equal to a 'S', move a 'N' to the code

   D. Position Title Suffix

      If transaction has a Position Title Suffix - move the suffix to the position record.

8. Maintain the following counters and print them when processing is finished:

   A. Total Input Transactions Processed
   B. Total Position Records Processed
   C. Total Location Codes Input
   D. Total Position records assigned a 'E' to Emergency

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8.

E. Total Pos records assigned a 'S' to Supervisor Code.

F. Total Pos records assigned a position title suffix.

G. Total input transactions rejected due to a pos. number error

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STAFFING CONVERSION FORM #1

	CONTROL NO.	POSITION NO.	LOCATION CODE	SUPVR	EMER	TITLE SUFFIX
V						
V						
V						
V						
V						
V						
V						
V						
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